

**Memorandum of Understanding – 2                    ACADEMIC ASSISTANTS**

- A. Faculty members in the performance of academic duties described in Article 10 (Workload) may be assisted by teaching assistants, graduate assistants, teaching fellows and research assistants or associates.
- B. The Chair/Director shall consult with the faculty member prior to describing the duties to be assigned to the assistant. The faculty member shall be involved in the selection process of an academic assistant(s) consistent with University policies and procedures. In every case this agreement will indicate that the assistant carries out their duties under the supervision of the faculty member to whom the assistant is assigned and that the faculty member retains academic responsibility and accountability for the duties carried out by the assistant.